



Austrian Gas Grid Management AG

# Supplier Account (SA)-Administration

## AGGM PLATFORM

- ▶ The SA-Administration is available in the login area of the AGGM platform under Admin Area > SA-Administration.
  
- ▶ In the SA-Administration the following options are available:
  - ▶ Request BGR change
  - ▶ Request new SA

- ▶ In this modul a list with the SA is availble.
- ▶ The following information is provided:
  - ▶ Y-Code, AT-Number
  - ▶ display name
- ▶ By clicking „request SA“ a new Y-Code request opens.
- ▶ By clicking the dropdown arrow detailed information of the SA is available: assignments to BGRs, the assigned BGs and validities of the assignements.

## SA-Administration

[Request SA](#)

VK Y-Code	AT-Number	Display name			
<b>BGR assignments</b>					
BGR	Company	BGR-Assignment from	BGR-Assignment to	BG	
<a href="#">Change BGR</a>					

# Change BGR

- ▶ A Supplier can request a BGR change in the login area of the AGGM platform.
- ▶ When changing the BGR, the current and the new BGR will be informed about the SA confirmation by an automatic email. **ATTENTION:** the email will be sent to the main user of the BGR. However, the assignment to the BG can be done by any user of the BGR.
- ▶ The BGR needs to be provided with the form and the new validity. The field „BGR“ opens a dropdown where the company name or the X-Code of the new BGR can be chosen. The validity of the assignment needs to be provided as well. This must align with the contractual agreed validities between supplier and BGR. Both BGRs need to confirm the request.

Change BGR

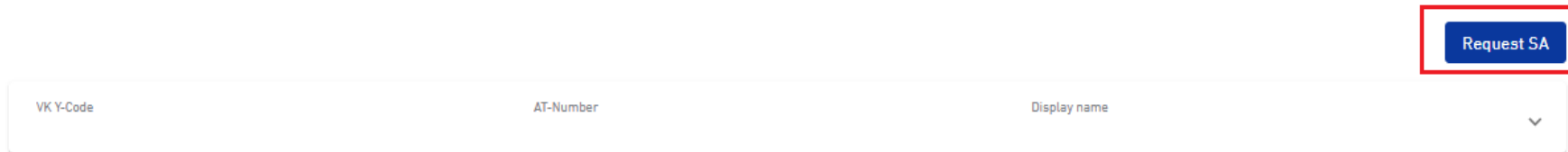
SA will be active according to the BGR' activity in the market areas.

VK Y-Code	AT-Number
BGR *	
Assignment valid from *	Assignment valid to *

Cancel Submit

- ▶ Supplier can request in the login area on the AGGM platform under Admin Area > SA-Administration another SA.
- ▶ You will be directed to the EIC form. Before new SA can be created, a Y-Code needs to be requested.
- ▶ The Y-Code needs to be confirmed by AGGM, you will receive an activation email.

## SA-Administration



The screenshot shows a web interface for SA-Administration. At the top right, there is a blue button labeled "Request SA" which is highlighted with a red rectangular box. Below this is a table with three columns: "VK Y-Code", "AT-Number", and "Display name". The table is currently empty, and there is a small downward arrow icon at the bottom right of the table area.

- ▶ The BGR main user will only be informed about the SA request, when he confirms and assigns to the BG, the SA is valid and appears under SA-Administration.
- ▶ Kindly note, that the data will be forwarded to the system operators. Therefore, check and manage the data precisely.

## ► What data do I have to provide when requesting a new SA?

Fields	Description
Type	Y
Area	National
Please create as	SA
AT-Number	Please enter here your AT-Number
Assign BGR	Please chose here the BGR
Assignment validity	Please enter here the correct validity of the assignment
Function	Balance Group
EIC-Parent	
Company Information	Already filled in
Contact Person	Already filled in
Disclaimer	Please accept all