



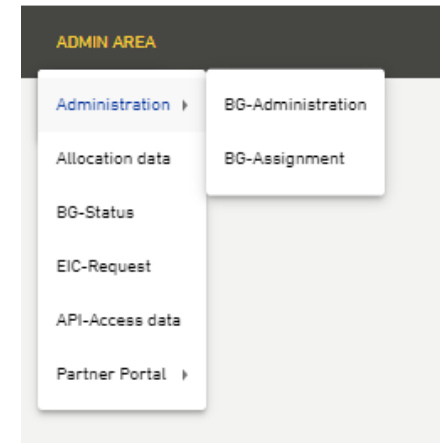
Austrian Gas Grid Management AG

# **BALANCE GROUP ADMINISTRATION BGRs MA-East und MA Tyrol und Vorarlberg**

AGGM PLATFORM

## ► Where do I see the BG, Sub-BG, BG-members?

- Under Admin Area > Administration > BG-Administration.



- All BGs/Sub-BGs of the BGR are listed.
- To see the respective BG members and SA, click on the corresponding BG.

BG-Administration [Create BG / Sub-BG](#)

Type	EI Y-Code	Displayname	Valid from	Valid to	
BG					▼
BG					▼
BG					▼

## ▶ How do I add a BG-member?



- ▶ Select the relevant BG and click on add member.

BG-Administration

Create BG / Sub-BG

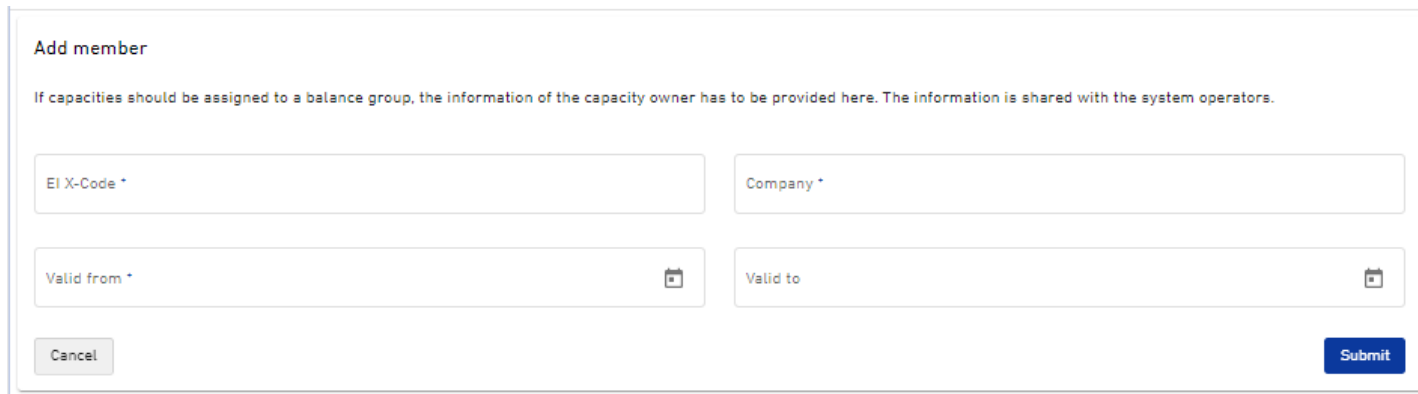
Type	EI Y-Code	Displayname	Valid from	Valid to	
BG					Delete BG

Members

EI X-Code	Company	Valid from	Valid to	
				 

Add member

- ▶ The "Valid from" date is a mandatory field and is selected by the BGR. If the membership is limited to a date, the BGR must enter it. If the membership is unlimited for the time being, no date needs to be entered.



The screenshot shows a web form titled "Add member". Below the title is a note: "If capacities should be assigned to a balance group, the information of the capacity owner has to be provided here. The information is shared with the system operators." The form contains four input fields: "EI X-Code \*", "Company \*", "Valid from \*" (with a calendar icon), and "Valid to" (with a calendar icon). At the bottom left is a "Cancel" button, and at the bottom right is a blue "Submit" button.



- ▶ During the initial registration, the date fields are restricted by the E-Control approval. Due to the master data transfer to the TSOs, SSOs, CEGH and CE, this step only has to be performed once centrally on the AGGM platform.
- ▶ **Please note:** Always check and manage date fields carefully, as these determine whether an allocation of capacities in the TSO systems can subsequently be automated or not.

## ▶ How do I edit the validity of a BG-member?

- ▶ To edit a BG-member, click on the pencil symbol. A detail window opens in which the validities can be edited.

Members

El X-Code	Company	Valid from	Valid to	
-----------	---------	------------	----------	--


[Add member](#)


---

Edit member

El X-Code

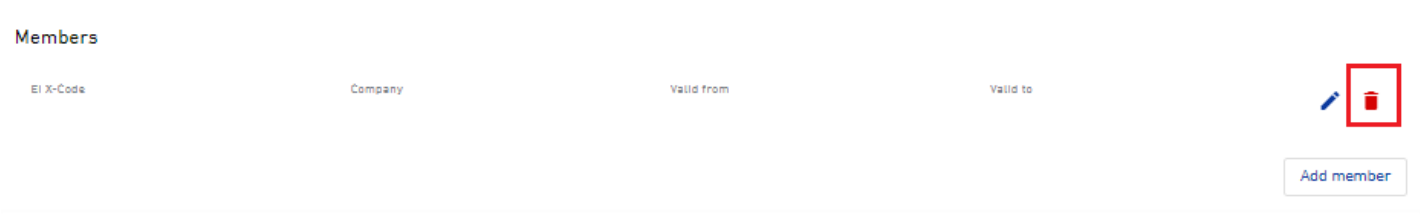
Company

Valid from \*  

Valid to  

## ▶ How do I delete a BG-member?

- ▶ To delete a BG-member, click on the bin symbol. A detail window opens in which the removal must be confirmed.



## ► How do I apply for another BG/Sub-BG?

- A Y-Code for a BG/Sub-BG has to be requested.
- Any collateral must be deposited with the CEGH for each BG.
- The application for a further BG/Sub-BG must be confirmed by AGGM.
- After activation, you will be informed by e-mail.

BG-Administration

[Create BG / Sub-BG](#)

Type	EI Y-Code	Displayname	Valid from	Valid to	
BG					▼
BG					▼
BG					▼

## ► What data do I have to enter if I apply for another BG /Sub-BG?

Felder	Erklärung
Type	Y
Area	National
Please create as	BG / Sub-BG
Function	Selection of the respective suitable function(s)
Display Name	For each BG a surfix of “-Bn” is added and for Sub-BGs “BnSn”.
EIC-Parent	
EIC-Responsible	Already filled in
Company information	Already filled in
Contact person	Already filled in
Legal conditions	Must all be accepted